



Genesee Education Consultant Services

**GENESEE EDUCATION CONSULTANT SERVICES, INC.
2022-2023 PAYROLL SCHEDULE**

PAY #	FROM MONDAY	THROUGH SUNDAY	PAY DATE	TIMESHEET DUE	
1	6/13/2022	6/26/2022	7/7/2022	6/27/2022	Quarter 3
2	6/27/2022	7/10/2022	7/21/2022	7/11/2022	
3	7/11/2022	7/24/2022	8/4/2022	7/25/2022	
4	7/25/2022	8/7/2022	8/18/2022	8/8/2022	
5	8/8/2022	8/21/2022	9/2/2022	8/22/2022	
6	8/22/2022	9/4/2022	9/16/2022	9/5/2022	
7	9/5/2022	9/18/2022	9/30/2022	9/19/2022	
8	9/19/2022	10/2/2022	10/14/2022	10/3/2022	Quarter 4
9	10/3/2022	10/16/2022	10/28/2022	10/17/2022	
10	10/17/2022	10/30/2022	11/11/2022	10/31/2022	
11	10/31/2022	11/13/2022	11/23/2022	11/14/2022	
12	11/14/2022	11/27/2022	12/9/2022	11/28/2022	
13	11/28/2022	12/11/2022	12/22/2022	12/12/2022	
14	12/12/2022	12/25/2022	1/6/2023	12/26/2022	Quarter 1
15	12/26/2022	1/8/2023	1/20/2023	1/9/2023	
16	1/9/2023	1/22/2023	2/3/2023	1/23/2023	
17	1/23/2023	2/5/2023	2/17/2023	2/6/2023	
18	2/6/2023	2/19/2023	3/3/2023	2/20/2023	
19	2/20/2023	3/5/2023	3/17/2023	3/6/2023	
20	3/6/2023	3/19/2023	3/31/2023	3/20/2023	
21	3/20/2023	4/2/2023	4/14/2023	4/3/2023	Quarter 2
22	4/3/2023	4/16/2023	4/28/2023	4/17/2023	
23	4/17/2023	4/30/2023	5/12/2023	5/1/2023	
24	5/1/2023	5/14/2023	5/26/2023	5/15/2023	
25	5/15/2023	5/28/2023	6/9/2023	5/29/2023	
26	5/29/2023	6/11/2023	6/23/2023	6/12/2023	
1	6/12/2023	6/25/2023	7/7/2023	6/26/2023	
2	6/26/2023	7/9/2023	7/21/2023	7/10/2023	

NOTE: Employees must submit their Bi-weekly timesheets to their Site Coordinator or Payroll Secretary (whomever is their 1st level of approval) on the last Friday of the payroll period to ensure payment on the coinciding pay date. Otherwise, *payment for that period will occur on the next pay date* (as long as 1st level submission is by the last Friday of that payroll period). Site Coordinators need to submit Bi-weekly Timesheets to Payroll secretaries by the Monday after the payroll period ends and Payroll Secretaries need to submit them to *GECS payroll no later than the Tuesday after the payroll period ends.*