



**GENESEE EDUCATION CONSULTANT SERVICES, INC.
2021-2022 PAYROLL SCHEDULE**

PAY #	FROM MONDAY	THROUGH SUNDAY	PAY DATE	TIMESHEET DUE	
1	6/14/2021	6/27/2021	7/8/2021	6/28/2021	Quarter 3
2	6/28/2021	7/11/2021	7/22/2021	7/12/2021	
3	7/12/2021	7/25/2021	8/5/2021	7/26/2021	
4	7/26/2021	8/8/2021	8/19/2021	8/9/2021	
5	8/9/2021	8/22/2021	9/3/2021	8/23/2021	
6	8/23/2021	9/5/2021	9/17/2021	9/6/2021	
7	9/6/2021	9/19/2021	10/1/2021	9/20/2021	Quarter 4
8	9/20/2021	10/3/2021	10/15/2021	10/4/2021	
9	10/4/2021	10/17/2021	10/29/2021	10/18/2021	
10	10/18/2021	10/31/2021	11/12/2021	11/1/2021	
11	11/1/2021	11/14/2021	11/24/2021	11/15/2021	
12	11/15/2021	11/28/2021	12/10/2021	11/29/2021	
13	11/29/2021	12/12/2021	12/23/2021	12/13/2021	Quarter 1
14	12/13/2021	12/26/2021	1/7/2022	12/27/2021	
15	12/27/2021	1/9/2022	1/21/2022	1/10/2022	
16	1/10/2022	1/23/2022	2/4/2022	1/24/2022	
17	1/24/2022	2/6/2022	2/18/2022	2/7/2022	
18	2/7/2022	2/20/2022	3/4/2022	2/21/2022	
19	2/21/2022	3/6/2022	3/18/2022	3/7/2022	Quarter 2
20	3/7/2022	3/20/2022	4/1/2022	3/21/2022	
21	3/21/2022	4/3/2022	4/14/2022	4/4/2022	
22	4/4/2022	4/17/2022	4/29/2022	4/18/2022	
23	4/18/2022	5/1/2022	5/13/2022	5/2/2022	
24	5/2/2022	5/15/2022	5/27/2022	5/16/2022	
25	5/16/2022	5/29/2022	6/10/2022	5/30/2022	
26	5/30/2022	6/12/2022	6/24/2022	6/13/2022	
1	6/13/2022	6/26/2022	7/8/2022	6/27/2022	
2	6/27/2022	7/10/2022	7/22/2022	7/11/2022	

NOTE: Employees must submit their Bi-weekly timesheets to their Site Coordinator or Payroll Secretary (whomever is their 1st level of approval) on the last Friday of the payroll period to ensure payment on the coinciding pay date. Otherwise, *payment for that period will occur on the next pay date* (as long as 1st level submission is by the last Friday of that payroll period). Site Coordinators need to submit Bi-weekly Timesheets to Payroll secretaries by the Monday after the payroll period ends and Payroll Secretaries need to submit them to *GECS payroll no later than the Tuesday after the payroll period ends.*