



Genesee Education Consultant Services

**GENESEE EDUCATION CONSULTANT SERVICES, INC.
2020-2021 PAYROLL SCHEDULE**

PAY #	FROM MONDAY	THROUGH SUNDAY	PAY DATE	TIMESHEET DUE	
1	6/15/2020	6/28/2020	7/10/2020	6/29/2020	Quarter 3
2	6/29/2020	7/12/2020	7/24/2020	7/13/2020	
3	7/13/2020	7/26/2020	8/7/2020	7/27/2020	
4	7/27/2020	8/9/2020	8/21/2020	8/10/2020	
5	8/10/2020	8/23/2020	9/4/2020	8/24/2020	
6	8/24/2020	9/6/2020	9/18/2020	9/7/2020	
7	9/7/2020	9/20/2020	10/2/2020	9/21/2020	Quarter 4
8	9/21/2020	10/4/2020	10/16/2020	10/5/2020	
9	10/5/2020	10/18/2020	10/30/2020	10/19/2020	
10	10/19/2020	11/1/2020	11/13/2020	11/2/2020	
11	11/2/2020	11/15/2020	11/27/2020	11/16/2020	
12	11/16/2020	11/29/2020	12/11/2020	11/30/2020	
13	11/30/2020	12/13/2020	12/25/2020	12/14/2020	Quarter 1
14	12/14/2020	12/27/2020	1/8/2021	12/28/2020	
15	12/28/2020	1/10/2021	1/22/2021	1/11/2021	
16	1/11/2021	1/24/2021	2/5/2021	1/25/2021	
17	1/25/2021	2/7/2021	2/19/2021	2/8/2021	
18	2/8/2021	2/21/2021	3/5/2021	2/22/2021	
19	2/22/2021	3/7/2021	3/19/2021	3/8/2021	Quarter 2
20	3/8/2021	3/21/2021	4/2/2021	3/22/2021	
21	3/22/2021	4/4/2021	4/16/2021	4/5/2021	
22	4/5/2021	4/18/2021	4/30/2021	4/19/2021	
23	4/19/2021	5/2/2021	5/14/2021	5/3/2021	
24	5/3/2021	5/16/2021	5/28/2021	5/17/2021	
25	5/17/2021	5/30/2021	6/11/2021	5/31/2021	
26	5/31/2021	6/13/2021	6/25/2021	6/14/2021	
1	6/14/2021	6/27/2021	7/9/2021	6/28/2021	
2	6/28/2021	7/11/2021	7/23/2021	7/12/2021	

NOTE: Employees must submit their Bi-weekly timesheets to their Site Coordinator or Payroll Secretary (whomever is their 1st level of approval) on the last Friday of the payroll period to ensure payment on the coinciding pay date. Otherwise, *payment for that period will occur on the next pay date* (as long as 1st level submission is by the last Friday of that payroll period). Site Coordinators need to submit Bi-weekly Timesheets to Payroll secretaries by the Monday after the payroll period ends and Payroll Secretaries need to submit them to *GECS payroll no later than the Tuesday after the payroll period ends.*