



Genesee Education Consultant Services

**GENESEE EDUCATION CONSULTANT SERVICES, INC.
2019-2020 PAYROLL SCHEDULE**

PAY #	FROM MONDAY	THROUGH SUNDAY	PAY DATE	TIMESHEET DUE	
1	6/17/2019	6/30/2019	7/12/2019	7/1/2019	Quarter 3
2	7/1/2019	7/14/2019	7/26/2019	7/15/2019	
3	7/15/2019	7/28/2019	8/9/2019	7/29/2019	
4	7/29/2019	8/11/2019	8/23/2019	8/12/2019	
5	8/12/2019	8/25/2019	9/6/2019	8/26/2019	
6	8/26/2019	9/8/2019	9/20/2019	9/9/2019	
7	9/9/2019	9/22/2019	10/4/2019	9/23/2019	Quarter 4
8	9/23/2019	10/6/2019	10/18/2019	10/7/2019	
9	10/7/2019	10/20/2019	11/1/2019	10/21/2019	
10	10/21/2019	11/3/2019	11/15/2019	11/4/2019	
11	11/4/2019	11/17/2019	11/29/2019	11/18/2019	
12	11/18/2019	12/1/2019	12/13/2019	12/2/2019	
13	12/2/2019	12/15/2019	12/27/2019	12/16/2019	Quarter 1
14	12/16/2019	12/29/2019	1/10/2020	12/30/2019	
15	12/30/2019	1/12/2020	1/24/2020	1/13/2020	
16	1/13/2020	1/26/2020	2/7/2020	1/27/2020	
17	1/27/2020	2/9/2020	2/21/2020	2/10/2020	
18	2/10/2020	2/23/2020	3/6/2020	2/24/2020	
19	2/24/2020	3/8/2020	3/20/2020	3/9/2020	Quarter 2
20	3/9/2020	3/22/2020	4/3/2020	3/23/2020	
21	3/23/2020	4/5/2020	4/17/2020	4/6/2020	
22	4/6/2020	4/19/2020	5/1/2020	4/20/2020	
23	4/20/2020	5/3/2020	5/15/2020	5/4/2020	
24	5/4/2020	5/17/2020	5/29/2020	5/18/2020	
25	5/18/2020	5/31/2020	6/12/2020	6/1/2020	
26	6/1/2020	6/14/2020	6/26/2020	6/15/2020	
1	6/15/2020	6/28/2020	7/10/2020	6/29/2020	
2	6/29/2020	7/12/2020	7/24/2020	7/13/2020	

NOTE: Employees must submit their Bi-weekly timesheets to their Site Coordinator or Payroll Secretary (whomever is their 1st level of approval) on the last Friday of the payroll period to ensure payment on the coinciding pay date. Otherwise, *payment for that period will occur on the next pay date* (as long as 1st level submission is by the last Friday of that payroll period). Site Coordinators need to submit Bi-weekly Timesheets to Payroll secretaries by the Monday after the payroll period ends and Payroll Secretaries need to submit them to *GECS payroll no later than the Tuesday after the payroll period ends.*