

**GENESEE EDUCATION CONSULTANT SERVICES, INC. (GECS)
2015-2016 PAYROLL PERIODS**

PAY #	FROM MONDAY	THROUGH SUNDAY	PAY DATE	TIMESHEET DUE
1	6/8/2015	6/21/2015	7/3/2015	6/22/2015
2	6/22/2015	7/5/2015	7/17/2015	7/6/2015
3	7/6/2015	7/19/2015	7/31/2015	7/20/2015
4	7/20/2015	8/2/2015	8/14/2015	8/3/2015
5	8/3/2015	8/16/2015	8/28/2015	8/17/2015
6	8/17/2015	8/30/2015	9/11/2015	8/31/2015
7	8/31/2015	9/13/2015	9/25/2015	9/14/2015
8	9/14/2015	9/27/2015	10/9/2015	9/28/2015
9	9/28/2015	10/11/2015	10/23/2015	10/12/2015
10	10/12/2015	10/25/2015	11/6/2015	10/26/2015
11	10/26/2015	11/8/2015	11/20/2015	11/9/2015
12	11/9/2015	11/22/2015	12/4/2015	11/23/2015
13	11/23/2015	12/6/2015	12/18/2015	12/7/2015
14	12/7/2015	12/20/2015	1/1/2016	12/21/2015
15	12/21/2015	1/3/2016	1/15/2016	1/4/2016
16	1/4/2016	1/17/2016	1/29/2016	1/18/2016
17	1/18/2016	1/31/2016	2/12/2016	2/1/2016
18	2/1/2016	2/14/2016	2/26/2016	2/15/2016
19	2/15/2016	2/28/2016	3/11/2016	2/29/2016
20	2/29/2016	3/13/2016	3/25/2016	3/14/2016
21	3/14/2016	3/27/2016	4/8/2016	3/28/2016
22	3/28/2016	4/10/2016	4/22/2016	4/11/2016
23	4/11/2016	4/24/2016	5/6/2016	4/25/2016
24	4/25/2016	5/8/2016	5/20/2016	5/9/2016
25	5/9/2016	5/22/2016	6/3/2016	5/23/2016
26	5/23/2016	6/5/2016	6/17/2016	6/6/2016
1	6/6/2016	6/19/2016	7/1/2016	6/20/2016
2	6/20/2016	7/3/2016	7/15/2016	7/5/2016

NOTE: Employees must submit their Bi-weekly timesheets to their Site Coordinator or Payroll Secretary (whomever is their 1st level of approval) on the last Friday of the payroll period to ensure payment on the coinciding payday. Otherwise, payment for that period will occur on the next payday (as long as 1st level submission is by the last Friday of that payroll period). Site Coordinators need to submit Bi-weekly Timesheets to Payroll secretaries by the Monday after the payroll period ends and Payroll Secretaries need to submit them to GECS payroll no later than the Tuesday after the payroll period ends.