



Genesee Education Consultant Services

G-6235 Corunna Rd., Suite C, Flint, MI 48532

(810) 396-1100 ♦ www.gecs-inc.org

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## EMPLOYEE WEB

**Employee Name:**

**Employee ID:**

**Pin Number:** Last four of S.S. Number

Employee Web is a secure online application that displays your personal and payroll related information via the Internet.

You can access Employee Web anytime to view your:

- Basic information (address, phone)
- Contacts
- Accruals and Attendance
- Deductions
- W4 Information
- Payroll (current and payroll history)
- W2 information

The link to Employee Web can be found on GECS website at [www.gecs-inc.org](http://www.gecs-inc.org). Select the **Staff Resources** tab. From the drop down menu, select **Employee Web**.

Log on to the Employee Web by using:

1. **I.D.**  
The six digit employee identification number (available upon request)
2. **PIN**  
The last four digits of your social security number as your PIN. You will have the opportunity to change your PIN once you have logged into Employee Web. After you have logged into Employee Web, the menu on the left will allow you to view all of the areas indicated above.

### Printing your check stub:

- Click **Payroll History**
- Click on the date of the check you would like to print
- In the middle of the page you will see in blue lettering “**print**”. Once you click that it will generate a PDF of that check stub.

If you have trouble logging in or have any other questions regarding Employee Web please contact GECS Human Resources Department at (810) 396-1100.