GECS
Genesee Education Consultant Services

Salaried Employee Contract

**** Please complete this form along with the attached Salary Calendar**

Employee Name: _____ School Year: _____

Contract Effective Date/Employee's First Day: _____ District/Bldg/Dept: _____

Position Title: _____

CONTRACT INFORMATION

Contract Amount: _____ Contract Days: _____ Scheduled Hours per Day: _____

BI-WEEKLY INFORMATION

Contract Amount: _____ ÷ by Number of Pays: _____ Bi-Weekly Salary Amount: _____

In the event of separation from employment before contract is satisfied and wages have been advanced, employee will be required to reimburse GECS the amount of wages not earned by employee.

ACCRUAL INFORMATION

Personal Days: _____ Sick Days: _____ Vacation Days: _____

Carry Over: ☐ Yes: _____ (No. of Days) ☐ No Carry Over: ☐ Yes: _____ (No. of Days) ☐ No Carry Over: ☐ Yes: _____ (No. of Days) ☐ No

Paid Inclement Weather Days? ☐ Yes: _____ (No. of Days) ☐ No

Paid Holidays? ☐ Yes ☐ No (If Yes, Please Check Holidays)

☐ Independence Day	☐ Thanksgiving Day	☐ New Year's Eve	☐ Good Friday
☐ Labor Day	☐ Day after Thanksgiving	☐ New Year's Day	☐ Easter Monday
☐ Columbus Day	☐ Christmas Eve	☐ Martin Luther King Day	☐ Memorial Day
☐ Veterans Day	☐ Christmas Day	☐ Presidents' Day	☐ Other (See Below)

Additional Notes/Guidelines: _____

_____

_____

Supervisor's Signature: _____ Date:_____

Employee's Signature: _____ Date:_____

2026/2027 Salary Calendar

**** Please 'X' out non-scheduled/non-paid days on calendar. ** Please add 'H' on any paid holidays.**

2026

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Number of Scheduled Days						

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Number of Scheduled Days						

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Number of Scheduled Days						

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Number of Scheduled Days						

November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Number of Scheduled Days						

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Number of Scheduled Days						

2027

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Number of Scheduled Days						

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
Number of Scheduled Days						

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Number of Scheduled Days						

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
Number of Scheduled Days						

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Number of Scheduled Days						

June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Number of Scheduled Days						

Holidays

(Please mark the date above that the district is observing the holiday. The following dates are the actual date of the holiday for your refernce.)

Independence Day	Jul 4	Black Friday	Nov 27	MLK Jr Day	Jan 18
Labor Day	Sep 7	Christmas Eve	Dec 24	Presidents' Day	Feb 15
Columbus Day	Oct 12	Christmas Day	Dec 25	Good Friday	Mar 26
Veteran's Day	Nov 11	New Year's Eve	Dec 31	Easter Monday	Mar 29
Thanksgiving Day	Nov 26	New Year's Day	Jan 1	Memorial Day	May 31
Spring Break Dates	-		Winter Break Dates	-	