



Genesee Education Consultant Services

Salaried Employee Contract

**** Please complete this form along with the attached Salary Calendar**

Employee Name: _____ School Year: _____

Contract Effective Date/Employee's First Day: _____ District/Bldg/Dept: _____

Position Title: _____

CONTRACT INFORMATION

Contract Amount: _____ Contract Days: _____ Scheduled Hours per Day: _____

BI-WEEKLY INFORMATION

Contract Amount: _____ ÷ by Number of Pays: _____ Bi-Weekly Salary Amount: _____

In the event of separation from employment before contract is satisfied and wages have been advanced, employee will be required to reimburse GECS the amount of wages not earned by employee.

ACCRUAL INFORMATION

Personal Days: _____ Sick Days: _____ Vacation Days: _____

Carry Over: Yes: _____ No Carry Over: Yes: _____ No Carry Over: Yes: _____ No
No. of Days No. of Days No. of Days

Paid Inclement Weather Days? Yes: _____ No
No. of Days

Paid Holidays? Yes No (If Yes, Please Check Holidays)

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Independence Day | <input type="checkbox"/> Thanksgiving Day | <input type="checkbox"/> New Year's Eve | <input type="checkbox"/> Good Friday |
| <input type="checkbox"/> Labor Day | <input type="checkbox"/> Day after Thanksgiving | <input type="checkbox"/> New Year's Day | <input type="checkbox"/> Easter Monday |
| <input type="checkbox"/> Columbus Day | <input type="checkbox"/> Christmas Eve | <input type="checkbox"/> Martin Luther King Day | <input type="checkbox"/> Memorial Day |
| <input type="checkbox"/> Veterans Day | <input type="checkbox"/> Christmas Day | <input type="checkbox"/> Presidents' Day | <input type="checkbox"/> Other (See Below) |

Additional Notes/Guidelines: _____

District Signature: _____ Date: _____

Employee Signature: _____ Date: _____

GECS Signature: _____ Date: _____

2024/2025 Salary Calendar

** Please 'X' out non-scheduled/non-paid days on calendar. ** Please add 'H' on any paid holidays.

2024

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Number of Scheduled Days						

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Number of Scheduled Days						

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Number of Scheduled Days						

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Number of Scheduled Days						

November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Number of Scheduled Days						

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Number of Scheduled Days						

2025

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Number of Scheduled Days						

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
Number of Scheduled Days						

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Number of Scheduled Days						

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Number of Scheduled Days						

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Number of Scheduled Days						

June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Number of Scheduled Days						

Holidays

(Please mark the date above that the district is observing the holiday. The following dates are the actual date of the holiday for your reference.)

Independence Day	Jul 4	Day After Thanksgiving	Nov 29	Martin Luther King Day	Jan 20
Labor Day	Sep 2	Christmas Eve	Dec 24	Presidents' Day	Feb 17
Columbus Day	Oct 14	Christmas Day	Dec 25	Good Friday	April 18
Veterans Day	Nov 11	New Year's Eve	Dec 31	Easter Monday	Apr 21
Thanksgiving Day	Nov 28	New Year's Day	Jan 1	Memorial Day	May 26
Spring Break Dates	-	Winter Break Dates	-		