



Genesee Education Consultant Services

GENESEE EDUCATION CONSULTANT SERVICES, INC.
2017-2018 PAYROLL PERIODS

PAY #	FROM MONDAY	THROUGH SUNDAY	PAY DATE	TIMESHEET DUE
1	6/19/2017	7/2/2017	7/14/2017	7/3/2017
2	7/3/2017	7/16/2017	7/28/2017	7/17/2017
3	7/17/2017	7/30/2017	8/11/2017	7/31/2017
4	7/31/2017	8/13/2017	8/25/2017	8/14/2017
5	8/14/2017	8/27/2017	9/8/2017	8/28/2017
6	8/28/2017	9/10/2017	9/22/2017	9/11/2017
7	9/11/2017	9/24/2017	10/6/2017	9/25/2017
8	9/25/2017	10/8/2017	10/20/2017	10/9/2017
9	10/9/2017	10/22/2017	11/3/2017	10/23/2017
10	10/23/2017	11/5/2017	11/17/2017	11/6/2017
11	11/6/2017	11/19/2017	12/1/2017	11/20/2017
12	11/20/2017	12/3/2017	12/15/2017	12/4/2017
13	12/4/2017	12/17/2017	12/29/2017	12/18/2017
14	12/18/2017	12/31/2017	1/12/2018	1/1/2018
15	1/1/2018	1/14/2018	1/26/2018	1/15/2018
16	1/15/2018	1/28/2018	2/9/2018	1/29/2018
17	1/29/2018	2/11/2018	2/23/2018	2/12/2018
18	2/12/2018	2/25/2018	3/9/2018	2/26/2018
19	2/26/2018	3/11/2018	3/23/2018	3/12/2018
20	3/12/2018	3/25/2018	4/6/2018	3/26/2018
21	3/26/2018	4/8/2018	4/20/2018	4/9/2018
22	4/9/2018	4/22/2018	5/4/2018	4/23/2018
23	4/23/2018	5/6/2018	5/18/2018	5/7/2018
24	5/7/2018	5/20/2018	6/1/2018	5/21/2018
25	5/21/2018	6/3/2018	6/15/2018	6/4/2018
26	6/4/2018	6/17/2018	6/29/2018	6/18/2018
1	6/18/2018	7/1/2018	7/13/2018	7/2/2018
2	7/2/2018	7/15/2018	7/27/2018	7/16/2018

NOTE: Employees must submit their Bi-weekly timesheets to their Site Coordinator or Payroll Secretary (whomever is their 1st level of approval) on the last Friday of the payroll period to ensure payment on the coinciding payday. Otherwise, *payment for that period will occur on the next payday* (as long as 1st level submission is by the last Friday of that payroll period). Site Coordinators need to submit Bi-weekly Timesheets to Payroll secretaries by the Monday after the payroll period ends and Payroll Secretaries need to submit them to *GECS payroll no later than the Tuesday after the payroll period ends.*